**GK-12 Bioenergy Sustainability Project Weekly Meetings**

**(ZOL 895, Section 401)**

**Spring 2015 - Fridays 1:15 to 3:15pm – Stack Hall 145**

2/6/2015

# Business

1. 2 minute round-up
2. Classroom observations!
3. A brief video viewing?
4. Start thinking about workshop groups/ideas

# Activity/Professional Development

1. Book club: Chapter 3 of Building a Better Teacher

* Thanks to Di for volunteering to lead discussion

1. Future Careers – Week 3: Cover letters

* Please review the attached cover letters from a current search
* What are the elements to consider when making cover letters?
* What should/should not be mentioned?

# Notes

1. Continue adding to our ‘Where to find jobs’ document as you are able
2. Next week (Feb. 13) we’ll participate in the writing workshop at KBS.

# More ways to be involved

1. Volunteers to present at GK-12 poster at the Create 4 STEM mini-conference at MSU on Feb. 25th. <http://conference.create4stem.msu.edu/> (Dani/Emily?)
2. Kellogg Elementary is having a Math and Science expo on Thursday, February 26th from 2:30-5:30. Kindergarten – 2nd graders. Contact Kara Haas.
3. Present at the MSU Science Festival – April 15 (workshop)-19.
4. Cheryl Hach is looking for a fellow to help her class unpack leaf bags Feb. 18 from 12 to 2:30 at the Kellogg Forest. Please let me know if you’re interested. Free cookies and hot cocoa. ☺

# Notes on Building:

## Chapter 2: