**GK-12 Bioenergy Sustainability Project Weekly Meetings**

**(ZOL 895, Section 401)**

**Spring 2013 - Fridays 1:15 to 3:15pm – Stack Hall 145**

2/8/2013

Business

1. 2 minute round-up

 B. BEST team update?

 C. GREEEN team update?

Professional Development

 A. Continue our discussion of the QB applicants and how to best present oneself as a professional, to a search committee. This week we’ll look at applicant cover letters (since we ran out of time last week) and C.V.s.

 Consider the cover letters of your assigned applicants. What impresses you and makes you want to read the rest of the application?

 Please review the reading for last week, WRITING A WINNING COVER LETTER byJohn K. Borchardt, Science Careers. (link on Insider’s page).

 B. C.V.s. Everybody needs a C.V., and its appearance is often overlooked when putting together an application package. However, an ugly C.V. is sloppy. Scan your applicants’ C.V.s and ***bring a copy of your own*** for peer review!

 C. If we have time we’ll discuss THE DAVID ATTENBOROUGH STYLE OF SCIENTIFIC PRESENTATION. What makes a good talk? In the next couple weeks, we’ll critique the QB interviewee presentations. The next talk is Mihaela’s, this Weds. at 10 AM.

Future activities:

1. Next week, Feb. 15, we’ll continue sorting through the QB applications and developing our own portfolios. Teaching statements and presentations will be our next focus items.

2. Events of interest:

 a. The Department of Energy will present a live webcast, titled "An Energy Literate Citizenry from K-to-Gray," on Wednesday, February 6, from 4:00 to 5:00 p.m. Eastern Standard Time.

 b. *Girls Math and Science Day* at MSU is Saturday, March 2 in the BPS building. They’d love help! Contact Liliana Lettieri lettieri@msu.edu

 c. Impression 5 Science Center, Lansing is sponsoring "LEGOPalooza," Feb. 23 - 24. Contact: Marilyn Larson at volunteer@impression5.org, or call 517-485- 8116, extension 37.

 d. The Michigan High School Math & Science Symposium (MHSMSS) will be held on Wednesday, May 1, 2013 at the GVSU Eberhard Center on the Pew Campus of Grand Valley State University in downtown Grand Rapids. Visit the GVSU Regional Math and Science Center website atwww.gvsu.edu/rmsc for Registration Information, Guidelines, FAQ, and Call for Proposals. All applications are due by April 24, 2013. For additional information, contact the state coordinator, Paul Bigford at paulbigford@hotmail.com or call 231- 898-2633. You may also contact the Regional Math and Science Center at Grand Valley for registration information at 616-331-2267.